



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea, is inviting companies to submit quotations for its procurement of a contract for lease of wall panels for the art exhibition titled "Philippines-Korea: Enduring Friendship through Art" at the Philippine Showroom, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas" as approved by the Government Procurement Policy Board (GPPB) in its Resolution No. 28-2017 dated 31 July 2017.

The terms of reference of the project are listed in **Annex A**.

Interested suppliers may send their duly signed quotations to seoulpe@philembassy-seoul.com, Attention Ms. Anna Gabriella E. Guinto. The last day for submitting quotations is Sunday, 31 May 2026, at 5:00 p.m.

For further inquiries, please contact the Philippine Embassy at the telephone number (02)788-2100/2101 ext. 142 for English and ext. 141 for Hangul.

The Embassy of the Philippines
Seoul, Republic of Korea
28 May 2026

LEASE OF WALL PANELS FOR THE ART EXHIBITION TITLED “PHILIPPINES-KOREA: ENDURING FRIENDSHIP THROUGH ART” AT THE PHILIPPINE SHOWROOM

Terms of Reference

The Philippine Embassy intends to engage the services of a reputable supplier for the lease of wall panels for the art exhibition titled “Philippines-Korea: Enduring Friendship through Art” at the Philippine Showroom, which will run from 04 to 08 June 2026.

I. Background

As part of the series of events celebrating the 128th Philippine National Day, the Philippine Embassy shall organize an exhibition titled “Philippines-Korea: Enduring Friendship through Art” featuring artworks by Filipino and Korean artists at the Philippine Showroom.

II. Specifications

Dimensions	Height – 2,000 cm (+/- 100 cm) Width – 1,000 cm (+/- 100 cm) Thickness – 15 cm (+/- 5 cm)
Color	White (standard painted finish)
Base Stand	1,000 cm x 45 cm (+/- 20 cm) 10 cm thickness (+/- 5cm)
Material	Wooden frame with painted finish
Type	Suitable for single-sided and double-sided exhibition display

The Supplier will allow the Embassy to install nails into the wall panels for mounting the artworks.

III. Included Services

Aside from the lease of wall panels, the Supplier will provide the following services:

- a. Delivery
- b. On-site assembly
- c. Dismantling

IV. Lease Duration and Venue

- a. Exhibition Dates: 04 to 08 June 2026
- b. Venue: Philippine Showroom, President Hotel, 16 Eulji-ro, Jung-gu, Seoul
- c. Ingress Schedule: 03 June 2026 (time to be discussed upon awarding of the contract)
- d. Egress Schedule: 09 June 2026 (date may be confirmed upon awarding the contract)

V. *Approved Budget for the Contract*

The approved budget for the contract is **Three Million Two Hundred Thousand Korean Won (KRW 3,200,000)** only.

VI. *Terms of Payment*

The Embassy shall pay the Supplier in the provided schedule below:

Downpayment	10% of the contract – One (1) day before start of lease
Remaining Contract Price	90% of the contract – within ten (10) working days after conclusion of the event